



## The United Church of Canada Position Description

<b>Position Title:</b> Campus Minister, Campus United - Calgary	<b>Evaluation Category:</b> 7
<b>Reports to Position:</b> Team Lead, First Third Ministry	<b>Direct Reports:</b> Student Community Connectors
<b>Unit/Regional Council:</b> Chinook Winds	<b>Date Last Reviewed:</b> October 2023

### Context

The United Church of Canada is a community of hope, a vibrant and vital church with both purpose and vision. We act for peace, justice, care for creation, and God's mission of healing the whole world in cooperation with others who share our vision.

The Regional Council, as part of the wider United Church of Canada, is a decision-making body responsible to serve and support Communities of Faith within its bounds and provide necessary oversight.

Chinook Winds Regions serves Central and Southern Alberta and supports congregations and communities of faith, and numerous other ministries including camps, social service agencies, youth and young adult work, leadership development, new ministry initiatives, property development, affordable housing and care facilities, chaplaincies and educational centres. We focus on providing services that assist Communities of Faith by maintaining good relationships between congregations and personnel. We also provide staff, finances, advice, advocacy, and program resources to ministries to enhance their work. The Regions also supports the work of General Council.

Campus United – Calgary seeks to engage students, faculty, and staff in various universities around Calgary Alberta (including University of Calgary and Mount Royal University) who are looking for Christian engagement and community to support them in their day-to-day lives.

### Position Purpose

The Campus Minister is responsible for providing community, hospitality, pastoral support, leadership development, and faith formation for the university community. While pastoral care, spiritual counselling, and social activism are aspects of the ministry, the central work is to foster a vital campus community that engages participants in discernment as to what it means to follow Jesus in the context and identity of the United Church of Canada. The campus minister will function as a member of the multifaith campus ministry teams at the various universities.

### Primary Areas of Responsibility

#### 1. Campus Ministry Development and Leadership (60% of position)

- Develop and provide leadership for programs that engage university community members in deepening their relationship with God and faithful witness as a disciple of Christ;
- Be the United Church presence to the post-secondary communities and be available regularly and visibly;
- Lead programs like bible study, worship, community suppers, social justice initiatives, and other activities that meet the spiritual needs of participants in an inclusive and welcoming community,

- If students are employed as community connectors to create opportunities to engage with students and build a United Church identifying community on campus(es), the campus minister will
  - Lead and support the student connectors in the creation and implementation of programs and initiatives,
  - Provide mentorship to the community connectors, look for opportunities to provide constructive feedback and affirmation, and
  - Assign each connector to a host community of faith (UCC) and provide leadership in building and maintaining that relationship.

## **2. Connection and Support (30% of position)**

- Support students, faculty, and staff in the post-secondary communities in seeking relationships with UCC communities of faith around the campus in the following ways:
  - communicate what is happening at the campus(es) and how communities of faith might be involved,
  - promote events and worship that might be of interest to those at campus from the surrounding churches,
  - collaborate on projects that support students and staff at campus, and
  - request financial support to Campus Ministry from the communities of faith.
- Provide pastoral and spiritual care for university community members.

## **3. Administration (10% of position)**

- Manage within budget for program and material expenses;
- Promote, share news of Campus United with UCC communities of faith and Chinook Winds Region on a monthly basis;
- Work collaboratively with the First Third Ministry to initiate and implement income stream strategies that move the ministry to partial sustainability from sources outside of Chinook Winds Mission and Service Grants.

Your job title does not define or limit your duties and you may be required to carry out other work within your abilities from time to time at our request. We reserve the right to introduce changes in line with technological developments, which may impact upon your job duties or methods of working.

## **Position Qualifications**

### **Education**

- Post-secondary education or equivalent combination of education and life experience;
- Continuing theological education is an asset;
- Mental Health First Aid for Adults who interact with Youth – Mental Health Commission of Canada, or equivalent;
- Emergency First Aid with CPR-C/AED;
- Commit to Kids – Canadian Centre for Child Protection; and
- FoodSafe, Level 1.

### **Experience**

- 3-5 years related work experience, particularly in theology and in ministry with young people.

### **Skills and Abilities**

- Knowledge of The United Church of Canada and its organizational structures;
- Significant experience developing and leading youth groups, programs and/or networks;
- Strong leadership, organization, teaching and group process skills and experience;
- Experience working with students and young adults, particularly, experience supporting student wellness and providing emotional and spiritual support;
- Skilled networker who is able to build and support various kinds of connected relationships throughout the university and communities of faith;
- Excellent verbal, written communication skills together with strong interpersonal and problem-solving skills;
- A commitment to maintain confidentiality and appropriate boundaries at all times;
- Solid understanding of and ability with communication and social media tools; Web design or graphic design are assets;
- Experience in successfully managing grants, finances and budgets;
- Experience in event planning and fundraising;
- Ability to obtain a sacraments license would be an asset;
- Fluency around questions of faith; and
- Ability to work independently, without close supervision or leadership.

### **Personal Characteristics**

- Alignment with the Calls and Vision of The United Church of Canada – respect, integrity, passion and diversity,
- An excellent listener who is compassionate, self-motivated and a collaborative team player;
- Grounded in their faith, authentic in their questions and conversations with young people; and
- Actively working to be anti-racist in leadership and ministry.

### **Working Conditions**

The Campus Minister works from the various campuses in the Calgary area, office space might be available at the university multi-faith centres, otherwise they will work from a home office. The incumbent will be provided, for work purposes, use of secure devices and must be available by email, phone, teams or zoom during regular office hours Monday to Friday. Sitting and viewing a computer screen for long periods, keyboarding/using assistive devices or software, intermittent physical activity including sitting, standing and being on the phone for long periods of time will be required. Occasional attendance at evening and weekend meetings, with due notice, will be required. Occasional additional hours may be required.

As part of our ongoing commitment to the Accessibility for Ontarians with Disabilities Act, The United Church of Canada will aid employees who request accommodation throughout their employment with us, unless the position is deemed to be a bona fide occupational requirement and/or to the point of undue hardship considering issues of health, safety and cost.